

Privacy statement

on the protection of personal data in relation to the
“CASSINI Space Camps Website”



NOVASPACE

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Novaspace is committed to protecting your personal data and respecting your privacy. All personal data are dealt with in compliance with the applicable rules on the protection of natural persons with regard to the processing of personal data, in accordance with the General Data Protection Regulation (Regulation (EU) 2016/679, GDPR).

This privacy statement explains the reason for the processing of your personal data in relation to the CASSINI Space Camps Website. It explains how we collect, handle, and ensure the protection of all personal data provided, how that information is used, and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, as well as the Data Protection Officer.

Identity of controller and data protection officer

Controller: Novaspace SRL (Belgium) and Novaspace GmbH (Germany),
hello@spacecamps.cassini.eu

DPO: Giota Kourti, privacy@nova.space

Purpose(s) of processing

- To provide data subjects access to and use of the CASSINI Space Camps Website: <https://www.cassini.eu/spacecamps/> and to improve user experience.
- To enable data subjects to contact the CASSINI Space Camps team through an embedded website contact form and allow us to respond to contact form submissions.
- To enable data subjects to apply to become a local organiser on the website.
- To enable data subjects to register as participants on the website.

Data/Categories of data concerned

Personal data obtained from the data subject through the use of the CASSINI Space Camps website:

- IP address and/or Device ID of the device used to access the website.

Personal data obtained from the data subject through the use of the embedded website contact form:

- First name
- Last name
- Email address
- IP address and/or Device ID of the device used to access the website
- Any personally or professionally identifiable information contained in the message to us

Personal data obtained from the data subject through the embedded website application form to become a local organiser:

- First name
- Last name
- Email address
- Phone number
- Affiliation
- Any other personal data included in the application document submitted by candidate local organisers, such as staff biographies, etc.

Personal data obtained from the data subject through the embedded website application form to apply as a participant:

- First name
- Last name
- Email address
- Phone number
- City and country of residence
- Emergency Contact Information (name, phone number, relationship)
- Special Requirements (e.g., dietary restrictions, accessibility needs)
- Consent Forms signed by guardians (for participants under 18)
- IP Address (collected automatically when using the website)
- Any other personal data included in the application document submitted by applicants, such as motivational letters, etc.

The website may also collect personal data with cookies for basic technical functioning (necessary cookies), to track user interaction with embedded social media platforms (social media cookies), or for gathering statistics (statistics cookies) – the latter two based on user consent. When you access the CASSINI Space Camps website, the Data Controller receives as an essential technical requirement the Internet Protocol address (IP address) or the device ID of the device used to access the website. Further details can be found in the cookie policy available in the website footer:

<https://www.cassini.eu/spacecamps/cookie-policy>.

Recipients/Categories of recipients of the data processed

Access to personal data is granted on a “need to know” basis to:

- A limited number of Novaspace staff responsible for carrying out this processing operation.
- A limited number of staff of the Novaspace’s contractors in charge of the CASSINI Space Camps.
- Novaspace engages as data processors the following external contractors, which are bound by personal data protection rules in accordance with GDPR:

- MailerLite Limited (Ireland) for electronic communications.

Any recipient is reminded of its obligation not to use the data received for other purposes than those for which they were transmitted.

Legal basis/Lawfulness of the processing

Processing is necessary in order to take steps at the request of the data subject prior to becoming a local organiser on the CASSINI Space Camps website, i.e., prior to entering into a contract, as per Art. 6(1)(b) of the GDPR. Processing is based on the consent of the data subject, as per Art. 6(1)(a) of the GDPR, for the purposes of:

- Providing data subjects access to and use of the CASSINI Space Camps website: <https://www.cassini.eu/spacecamps/>.
- Enabling data subjects to contact the CASSINI Space Camps team through an embedded website contact form and allowing us to respond to contact form submissions.
- Gathering statistics (statistics cookies).
- Tracking user interaction with embedded social media platforms (social media cookies).

Storage locations and retention period of personal data

Novaspace retains personal data only as long as necessary to fulfil the purposes of collection:

- IP addresses or Device IDs related to website visits can be saved for up to 26 months in log files for security or traffic analysis purposes.
- Personal data related to contact form submissions or applications as a local organiser will be kept for a maximum of 5 years after receipt of the relevant contact form/application.
- In case the CASSINI Space Camps or its website are permanently discontinued, all data will be pseudonymised and kept for a maximum of 5 years from the decision of discontinuation.

Once the retention period expires, personal data are securely deleted.

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on servers of Novaspace or its contractors located in the European Union/EEA. Novaspace implements appropriate technical and organisational measures to protect personal data from loss, alteration, or unauthorised access.

Novaspace's processors (contractors) are bound by a specific contractual clause for any processing operations of personal data on behalf of Novaspace. The processors are required to implement appropriate technical and organisational measures to ensure the level of security mandated by the controller, Novaspace.

Transferring the data to third countries

Your data will not be transferred to third countries.

Automated decision-making

Your data will not be used for automated decision-making, including profiling.

Data subject rights

As a data subject, you have the following rights under Chapter III of the GDPR:

- Right to access your personal data and obtain details on processing.
- Right to rectification of inaccurate personal data.
- Right to erasure of personal data if statutory provisions are met.
- Right to restriction of processing if statutory provisions are met.
- Right to withdraw consent at any time without affecting the lawfulness of prior processing.
- Right to data portability, where applicable.
- Right to lodge a complaint with a data protection authority if you consider that processing does not comply with GDPR.

Requests for exercising any of these rights should be addressed to Novaspace at hello@spacecamps.cassini.eu or, in case of conflict, to the Data Protection Officer at privacy@nova.space.

Contact information

- Regarding the processing of your personal data: hello@spacecamps.cassini.eu
- Regarding data protection concerns: privacy@nova.space

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